

Commission Agreement

Please fill out and print two copies of the form below.
Keep one copy and enclose one with deposit fee.

Name: _____

Address: _____

City, State/Province, Area Code: _____

Telephone: _____ **E-Mail:** _____

Portrait Subject(s): _____
(e.g. One portrait of three people, Two portraits of two dogs...)

Size: _____

Fee \$ _____ **Deposit enclosed (50% of fee) \$** _____
Please make cheque payable to: John Tutura.

Terms: A deposit of 50% (fifty percent) of the above fee is due at the time of reserving the artist's time.

The remaining balance is due and payable in full at the time the portrait is approved and delivered.

A finance charge of 1.5% per month will be charged on any account until fully paid, beginning 30 days after invoice date. If the artist does not complete the portrait(s), the full deposit will be returned to the client. If the client changes the idea of the portrait(s) in the process of working and the artist can not execute the changes without starting anew, the deposit will be retained by the artist and no additional payment is due from the client unless a new commission agreement is signed for the new commission.

Your satisfaction is guaranteed.

Other Terms: The client shall be responsible for payment of all costs of packing, shipping and insurance. Any travel and lodging expenses are not included as well as any applicable taxes. Framing and matting are not included in the price. The artist will be pleased to consult on the framing with the client.

Delivery: Approximately 2 to 4 weeks from receipt of reference photograph(s). Call if you would like to arrange a special delivery day.

Photography: Your photo(s) will be returned upon completion of the portrait. Permission is granted to the artist to use photograph(s) and image of portrait without subject's name for the purpose of self promotion by the artist.

Dated: _____

Signed: _____